

December 15, 2009

Minutes  
MOUNT ARLINGTON BOARD OF EDUCATION  
Regular Meeting  
December 15, 2009

MEETING CALLED TO ORDER

PRESENT: Tom Cryan, President, Liz D'Abbraccio, Vice President, (Arrived at 8:15 PM) Jim Eichvalds, Anne Hughes, Tom Morgan, Eugene Paradiso, Sheila Studint

ABSENT: None

ALSO PRESENT: Jane Jameson, Superintendent of Schools,  
William VanTassel, Interim Business Administrator/Board Secretary

The President called the meeting to order at 7:30 P.M. in the Mount Arlington School Multi-Purpose Room, declared a quorum present and read the following notices.

The Mount Arlington Board of Education is meeting for action and discussion about business before the Board tonight.

The New Jersey Open Public Meetings Law was enacted to insure the public's right to have advance notice of and to attend meetings of public bodies at which business affecting their interest is discussed or acted upon. In accordance with this Act, the Board of Education has sent notice of today's meetings and copies of it's Agenda to the:

Daily Record  
Roxbury Register  
Star Ledger  
Municipal Clerk  
Board Members

Notice of today's meeting and copies of the Agenda have been posted in the following places:

Mount Arlington School  
Edith M. Decker School

All present gave the Pledge of Allegiance.

PRESENTATION- Mrs. Jameson and Mr. Mason presented Honor Roll, High Honor Roll certificates and citizenship awards to the students in grade Kindergarten through 8<sup>th</sup>.

SUPERSUNDAE- Board members, parents and students participated in a super sundae celebration.

PUBLIC SESSION- No one wished to be heard.

CLOSED SESSION- Motion by Mrs. D'Abbraccio seconded by Mr. Morgan that the meeting be recessed to Executive session to discuss personnel. Unanimously carried at 8:30 PM.

WHEREAS, the provisions of the Open Public Meeting Act (N.J.S.A.10:4-1 et seq.) expressly provide that a public body may move into Closed Session and exclude the public from that portion of a meeting at which the public body discusses any of the nine areas set forth in N.J.S.A.10:4-12b; and

WHEREAS, the Mount Arlington Board of Education has determined it necessary to move to Closed Session to discuss the following subject, which is included in the aforesaid exceptions:

Personnel

NOW THEREFORE BE IT RESOLVED by the Mount Arlington Board of Education that it does hereby move into Closed Session pursuant to N.J.S.A.10:4-12b to discuss the aforesaid matter, and

IT IS FURTHER RESOLVED that the aforesaid discussions shall be made public either at the Public Meeting following said Closed Session or at such time as any litigated or personnel matters are concluded; or upon conclusion of any negotiations or related discussions; or as otherwise specified; and

IT IS FURTHER RESOLVED that this Resolution shall take effect pursuant to law.

RETURN TO PUBLIC SESSION- The Board returned to public session at 9:10 PM.

#### MINUTES

Motion by Mrs. D'Abbraccio, seconded by Mrs. Studint, to approve minutes of the November 17, 2009 regular minutes.

Roll Call:      4 - Yes              0 - No              0 - Absent

Mr. Morgan, Mr. Eichvalds, & Mr. Cryan abstained from voting on the November 17, 2009 minutes.

PUBLIC COMMENT ON AGENDA ITEMS- No one wished to be heard.

BUSINESS ADMINISTRATOR'S REPORT- Mr. VanTassel reviewed the motions before the Board as shown on the Agenda.

BUSINESS - ACTION ITEMS BY COMMITTEE

Motions 121509-B-1 through 121509-B-11 were moved by Mr. Paradiso, and seconded by Mrs. D'Abbraccio.

FINANCE:

- 121509-B-1 RESOLVED, that the Mount Arlington Board of Education approve the List of Bills dated November 18, 2009 through December 11, 2009 totaling \$732,194.79 as presented to the Board be approved.
- 121509-B-2 RESOLVED, that the Mount Arlington Board of Education approve the list of line item transfers for November 2009.
- 121509-B-3 RESOLVED, that the reports of the Secretary and Treasurer for the month of November 2009, which are in agreement, be accepted by the Mount Arlington Board of Education and ordered filed, and further that the Mount Arlington Board of Education accept the certification of the Board Secretary for the month of November 2009 that no line item account has encumbrances and expenditures which in total exceed the line appropriation of the adopted 2009-2010 budget, as revised, in accordance with the N.J.A.C. 6A:23-2.11(a) and further certifies that no major account of fund has been expended in violation of N.J.A.C. 6A:23-2.11(b).
- 121509-B-4 RESOLVED, that the Mount Arlington Board of Education request The Department of Education to "unlock" the Districts' Long Range Facility Plan and authorize Anthony Gianforcaro Architects, Chester, New Jersey, to assist the District in amending the Long Range Facility Plan to address the Roofing Project at the Mount Arlington School.
- 121509-B-5 RESOLVED, that the Mount Arlington Board of Education approve the submission of the Roofing Project at the Mount Arlington School (State Project #3410-050-10-1001) to the New Jersey Department of Education and the New Jersey Schools Development Authority.
- 121509-B-6 RESOLVED, that the Mount Arlington Board of Education approves travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with State travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq.

Name	Seminar/Conference	Date	Est. Expense	Mileage Expense
R. Brockman	CPR Refresher Course	10/15/09	\$15.00	0
L. Mastellone	"ESL" Observation	10/28/09	0	\$14.05
L. Mastellone	Building An Amazing Kindergarten Experience	1/14/10	\$150.00	\$11.32
K. Arbolino	Assisting Students Struggling with Math	1/21/10	0	\$25.41
J. Obermiller	Assisting Students Struggling with Math	1/21/10	0	*0
M. Mack	42 <sup>nd</sup> Annual Conference on Reading & Writing	4/16/10	\$195.00	\$16.06
K. Thompson	42 <sup>nd</sup> Annual Conference on Reading & Writing	4/16/10	\$195.00	\$23.24
L. Westervelt	42 <sup>nd</sup> Annual Conference on Reading & Writing	4/16/10	\$195.00	0

\*Car pool

121509-B-7 RESOLVED, that the Mount Arlington Board of Education accepts a donation of \$1,000.00 from Mr. William Doran for the Junior Solar Sprint Car Competition, sponsored by JCP&L.

121509-B-8 RESOLVED, that the Mount Arlington Board of Education approve the payment of these following expenses incurred in the renovation of the STEPS Program classroom from ARRA funds.

Reiner Group	Preventive Maintenance	\$25.00
Development Center	Floortime	\$320.00
Hewlett-Packard	Computer & Monitor	\$699.00
Caine Associates	Magic Touch Screen & Related items	\$620.00

121509-B-9 RESOLVED, that the Mount Arlington Board of Education accept donations of ceiling tiles, grid work, light fixtures, bulbs and doors totaling approximately \$25,000 from Grubb and Ellis, also office furniture, file cabinets, teacher desks, bookcases, chairs and table totaling approximately \$10,000.

121509-B-10 RESOLVED, that the Mount Arlington Board of Education approve

payment to Joan Tracy for professional music services at a fee not to exceed \$200.00 per session.

121509-B-11 RESOLVED, that the Mount Arlington Board of Education approve the first reading of the Mount Arlington Board of Education Standard Operating Procedures Manual.

Roll Call            7 - Yes            0 - No            0 - Absent

SUPERINTENDENT'S REPORT-

Mrs. Jameson reviewed motions before the Board as shown on the Agenda for Personnel, Curriculum and Policy.

SUPERINTENDENT- ACTION ITEMS BY COMMITTEE

Motions 121509-S-1 through 121509-S-9 and 121509-S-14 were moved by Mr. Eichvalds, seconded by Mrs. Studint.

PERSONNEL

121509-S-1 Resolved to add Lisa Gebhardt Anderson, Brittany Fanelli and Henri Zevin to our list of substitute teachers for the 2009-2010 school year. (Note: Approval is based upon receipt of certification and state approved background check as required by law).

121509-S-2 Resolved to amend motion 111709-S-1 attachment A to correct step for Tom Cook to Step 12 on the 2009-2010 custodial guide schedule C-1 plus \$800.00 for Head Custodian and \$1,250.00 for longevity effective July 1, 2009.

121509-S-3 Resolved to amend motion 082509-S-3 (appointment of Bonnie Leigh Sterling, maternity leave replacement) to be effective October 1, 2009 through February 28, 2010.

121509-S-4 Resolved to extend employment period for Christopher Merker to June 30, 2009 (Note: Level and step remain the same).

121509-S-5 Resolved to approve the following personnel to the 2009-2010 planning committees for professional development:

District Committee:

- Mrs. Jane Mullins Jameson, Superintendent
- Mr. Stuart Mason, Principal
- Miss Lauren Anderson, Teacher
- Mrs. Jessica Garcia, Teacher
- Miss Stacey Miller, Teacher
- Mr. David Monahan, Teacher
- Miss Emily Perritt, Teacher

Mount Arlington School Committee:

Mr. Stuart Mason, Principal  
 Miss Katie Arbolino, Teacher  
 Miss Megan Hahn, Teacher  
 Mrs. Susan Longo, Teacher

Edith M. Decker School Committee:

Mrs. Jane Mullins Jameson, Superintendent  
 Mrs. Lauren Alexander, Teacher  
 Miss Lauren Mastellone, Teacher  
 Miss Kristina Thompson, Teacher

121509-S-6 Resolved to approve the following annual salary for our full time and part-time Special Education Aides for the 2009-2010 year as follows:

- Full Time Aides at \$18,940
- Part Time Aides at \$11,569

121509-S-7 Resolved, that in accordance with the Superintendent's recommendation, the 10 and 12 month non certificated staff listed below be reappointed for the 2009/2010 school year, effective July 1, 2009 at the salary indicated with terms and conditions as per contract on file in the Board of Education Office.

Name	09/10 Salary	09/10 Salary
Elizabeth Gardner	Main Office Secretary	35,843 <sup>2</sup>
Barbara Caggiano	Confidential Secretary	39,620
Diane Gutowski	Principal's Secretary	46,730 <sup>4</sup>
Donna Lotzkar	Main Office Secretary	35,843 <sup>2</sup>
Dorothy Kowalski	P/T CST Secretary	17.98/hour
Rick Nunn	Custodial Foreman	55,158 <sup>3,5</sup>
Patricia Pickens	Administrative Assistant	57,653 <sup>1</sup>
<b>Includes:</b> Longevity (\$650.00 <sup>1</sup> , \$1,000 <sup>2</sup> , \$1,250.00 <sup>3</sup> , \$1,500.00 <sup>4</sup> ) Black Seal (\$986.00 <sup>5</sup> )		

121509-S-8 Resolved to approve annual salary for Stuart Mason, Principal for the 2009-2010 school year, at an annual salary of \$100,141 effective July 1, 2009 with terms and conditions as per contract on file in the Board of Education Office.

121509-S-9 Resolved to approve annual salary for Jane Mullins Jameson as Superintendent of Schools/Principal for the 2009-2010 school year, at an

annual salary of \$146,370 effective July 1, 2009 with terms and conditions as per contract on file in the Board of Education Office.

121509-S-14 Resolved to approve Mike Malakuskie, as home instruction teacher for an 8<sup>th</sup> grade student 5 hours a week at a rate of \$40.72/hour (as per Schedule B in the 2009-2012 agreement).

Roll Call:        7 - Yes                    0 - No                    0 - Absent

CURRICULUM/POLICY

Motions 121509-S-10 through 121509-S-13 were moved by Mrs. D'Abbraccio seconded by Mr. Eichvalds.

121509-S-10 Resolved to approve second reading and adoption (pending legal review) of the following policies:

- 5118 Nonresidents updates/replaces current policy adopted 4/26/05
- 3451 Conduct and Discipline updates/replaces current policy adopted 2/25/08

121509-S-11 Resolved to add the following 8<sup>th</sup> grade fundraisers to motion 111709-S-4:

- Dine Out at Chili's Restaurant - November 18, 2009
- Dine Out at Fuddruckers – December 14, 2009 – December 18, 2009
- Carnations Sales during Holiday Concerts on 12/2 and 12/14
- The Black River Barn – December 7, 2009 and December 13, 2009 – Gift Certificates

121509-S-12 Resolved to approve the following field trips for the 2009-2010 school year:

- Pre-K, Kindergarten and STEPS class trip to Fosterfields Living Historical Farm on May 25, 2009 at no cost to the Board of Education.
- Second grade trip to the Crayola Factory on April 23, 2010 at no cost to the Board of Education.
- First grade trip to Green Meadows Native Lands on June 8, 2010 at no cost to the Board of Education.

121509-S-13 Resolved to approve the following spirit days for the 2009-2010 school year:

- Crazy Sock Day – December 23, 2009
- Lakers Day – January 27, 2010
- Team Jersey Day – February 26, 2010

- Twin Day – March 31, 2010
- Mismatch Day – April 16, 2010
- Hat Day – June 4, 2010 (Field Day)

- ✚ Fire Drills for the Month of December were:  
Decker School –December 3, 2009 and December 8, 2009  
MAPS – December 11, 2009  
Lock Down Drill – November 4, 2009  
Bus Evacuation Drill – November 3, 2009
- ✚ Staff attendance for November was 96.4%
- ✚ Student attendance for November:  
MAPS - 93.2%                      Decker- 91.2%

Roll Call:        7 - Yes                      0 - No                      0 - Absent

### COMMITTEE REPORTS

Finance- Mr. Paradiso reported that the administration is currently preparing the proposed 2010-2011 Budget for the Boards review.

Personnel- Mr. Eichvalds stated that the personnel committee had met several times and the results of those discussions are reflected in the agenda.

Buildings & Grounds- Mr. Cryan stated that the District was very thankful for the generous donations of lighting fixtures and furniture from Grubb & Ellis.

Curriculum- Mr. Paradiso discussed the adoption of the Standard Operating Procedure Manual and indicated it should be considered a “living” document that will be adjusted from time to time.

Negotiations- There was no report this evening.

Town Council- There was no report this evening.

PTA- There was no report this evening.

### DELEGATES REPORTS-

Roxbury- Mrs. D’Abbraccio reported that the Roxbury High School Football Team had won the State Championship and the High School Band had won the National Championship for marching bands.

NJ School Boards- Mrs. Studint reported that state aid may be frozen in the upcoming year.

MC School Boards- There was no report this evening.

December 15, 2009

ESC of Morris County- There was no report this evening.

OLD BUSINESS- There was no old business to come before the Board.

NEW BUSINESS- There was no new business to come before the Board.

PUBLIC COMMENT- No one wished to be heard.

ADJOURN

Motion by Mr. Cryan seconded by Mrs. D'Abbraccio that the public meeting be adjourned.  
Unanimously carried at 9:50 P.M.

Respectfully submitted,

William VanTassel  
Board Secretary